

## DATA PROTECTION IMPACT ASSESSMENT

| Category   | Information |
|--|-------------|
| Date of assessment   |             |
| Who did the assessment?  |             |
| The name of the Data Protection Officer  |             |
| Name of process  |             |
| Purpose of process   |             |
| Under what legal basis are you processing the information?                         |             |
| Where does the data come from?   |             |
| In which locations does the processing take place?                                 |             |
| Who is impacted by the processing?   |             |
| What is the process for deleting the data?   |             |
| Describe the process workflow  |             |
| Links to related documents   |             |
| What are the risks to the data subjects  |             |
| What measures are currently in place to protect the data subject and their rights? |             |
| What additional measures will you put in place to ensure all risks are covered?    |             |
| Data of next review  |             |

**Issued: April 2018**  
**Next Review Due: July 2019**

This document is for your guidance only and should not be regarded as a substitute for taking professional advice.