

Cullingworth Village Primary School

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**A member of
the **bdot** family**

Cullingworth Primary School– Admissions Policy for 2022-23

Pupils with an Education, Health and Care Plan

The admission of pupils with an Education, Health and Care Plan is dealt with by a separate procedure. Such children will be admitted to the named school named without reference to the oversubscription criteria below.

Oversubscription criteria

Where the number of preferences for a school exceeds the number of places available, priority will be given to children in the following order:

1. Looked after children or children who were previously looked after but ceased to be so because they were adopted or became subject to a child arrangements or special guardianship order (see note 1).
2. Children who appear [to the admission authority of the school] to have been in state care outside of England and ceased to be in state care as a result of being adopted (see note 2).
3. Children who have exceptional social or medical needs, supported by a written recommendation from the child's paediatrician/consultant or professional from Children's Services and/or an independent professional recommendation from a Director of Social Services, Probation, or the Children and Family Court Advisory and Support Service. The letter must explain why the school is the only suitable school to meet the child's needs and why no other school could provide the appropriate support for the child.
4. Sisters and brothers of children living at the same address, who are at present on roll at the school, and will still be attending the school at the time of admission (see Note 3).
5. Other children.

Tie Break

When demand exceeds places in any of the above criteria, the distance between the child's home and school, measured by a straight line distance from the Ordnance Survey address point of the home to the main entrance to the school building, will be used to decide who is given a place, those living nearest being given the available places. Where the offer of places to applicants with equidistant addresses would lead to oversubscription, the decision of who will be offered the place will be made by random selection.

Admission to Reception

Children will be admitted in to Reception in the September after their 4th birthday. Although statutory school age is the beginning of the term following the child's fifth birthday, parents do have a right to defer the start date or to take the place on a part-time basis, until the child reaches statutory school age.

Appeals

Parents/Carers who make an unsuccessful application for admission to Cullingworth Village Primary School will be informed of their statutory right of appeal. The Appeal Procedure will follow the School Admission Appeals Code which is available on the Local Authority website. They should also contact the Local Authority who co-ordinate appeals for the school.

Waiting List

In addition to the right of appeal, unsuccessful applicants will be offered the opportunity to be placed on a waiting list. This waiting list will be maintained in order of the over subscription criteria set out above. This will remain in place throughout the academic year and parents will be invited to re-apply at the start of each academic year. All admissions, including in-year applications and the waiting list, are co-ordinated by the Local Authority.

Multiple births

Where a family of twins or triplets request admission and only one of the siblings can be offered a place, the remaining sibling(s) will also be offered places above the admission number.

In-year applications

These are co-ordinated by the Local Authority, but parents/carers wishing to apply for a place in-year should contact the school.

Notes

1. *A 'looked after child' is a child who is in the care of the local authority, or being provided with accommodation by a local authority in England in the exercise of their social services functions.*
2. *A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society.*
3. *The term 'sisters' and 'brothers' refers to children of statutory school age who live with the same family at the same address. Children living with the same family e.g. foster, adopted children and step-sisters and brothers are also included.*
4. *'Home address' refers to the child's permanent home at the date of admission. Where the child lives with parents with separated parents who have shared responsibility, it is for the parents to determine which address to use when applying for a primary school. Proof of residency may be required at any time during or after the allocation process.*